



# SMART Board™

## Introductory Training

### February 6, 2012

**Presenter: Paula Walser, Director of E-Learning**



#### Who should attend?

- New SMART Board™ Interactive whiteboard users
- K-12 and higher education instructors who want to understand how to integrate the SMART Board™ interactive whiteboard into their curriculum
- Anyone who wants to have a better understanding of how to use the SMART Board™ interactive whiteboard and Notebook software.

#### What will I learn?

- How to use Notebook software to create a presentation that's enriched with graphic detail
- How to work with applications such as Microsoft Word, Excel® and PowerPoint® on your SMART Board™ interactive whiteboard
- How to use SMART Board™ Tools to quickly access functions that help you operate the interactive whiteboard more effectively

**By the end of the session, you'll be comfortable with the SMART Board™ interactive whiteboard and Notebook™ software, and know how to use them in your work.**

#### For additional Information Contact:

**Paula Walser, Director of E-Learning - CESA 6 - [pwalser@cesa6.org](mailto:pwalser@cesa6.org)**

#### Registration Details:

- **Date:** February 6, 2012
- **Registration Fee:**
  - ✓ \$150.00 per participant
  - ✓ Fee includes materials, continental breakfast and lunch
- **Time:** 9:00 a.m. - 3:00 p.m. (Registration 8:45 a.m. - 9:00 a.m.)
- **Location:** CESA 6 Office 2300 State Road 44 · Oshkosh WI 54903
- **Registration Deadline:** January 30, 2012 (one week prior to event )
- **To register:** visit [http://www.cesa6.k12.wi.us/prof\\_dev/](http://www.cesa6.k12.wi.us/prof_dev/)

**Cancellation Policy:** Any registration cancellation must be received 48 hours before the scheduled date for a refund to be issued. Because attendance at most sessions is limited, persons registering and not in attendance on the day of the session will be charged the full registration fee. CESA 6 reserved the right to cancel any session due to insufficient enrollment. Participants will be notified by email or phone if a cancellation occurs.

**SMART Board Training - Introductory**  
**February 6, 2012**  
**CESA 6 Office - 2300 State Road 44, Oshkosh**

Participant Name(s) \_\_\_\_\_

Position(s) \_\_\_\_\_ District \_\_\_\_\_

Phone (Work) \_\_\_\_\_ (Home) \_\_\_\_\_

Would you like to be notified by email of future CESA 6 training sessions?  Yes  No

Email Address \_\_\_\_\_ Special accommodations or dietary needs \_\_\_\_\_

- Please check one:
- Check is enclosed, made payable to CESA 6
  - Bill my School District, PO # \_\_\_\_\_
  - Use my Conference Attendance Fund (CESA 6 employed staff ONLY)
  - Credit Card Payment

Cardholder Name \_\_\_\_\_

Cardholder Address (include city, state ZIP) \_\_\_\_\_

Credit Card Type (VISA, MasterCard, etc.) \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ 3 Digit Code on Back of Card \_\_\_\_\_

**To Register:** Go to [http://www.cesa6.k12.wi.us/prof\\_dev/](http://www.cesa6.k12.wi.us/prof_dev/) or you may send completed form to:  
Debbie Pinkerton, Program Assistant,  
CESA 6, PO Box 2568, Oshkosh, WI 54903-2568, Fax: 920-424-3478